



Students 18 and over **must** request their own records or provide authorization if releasing records to parent or a third party.

Student Information

Last Name _____ First Name _____
Middle Name _____ Date of Birth ____/____/____
CBE ID # _____
YYYY MM DD

Type of Records Requested

☐ Report Cards ☐ Attendance ☐ Letter of enrolment ☐ Other – please specify:

Third Party Information (if applicable)

☐ Information is to be released to Third Party: _____
Third Party Name

Student or Parent / Guardian Authorization

I, _____ request and authorize the Calgary Board of
Print Full Name

Education to release the information as detailed above, including information to the above named third party.

Signature

Date

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP) and the School Act. This information will be used to search for academic records within the CBE's records and electronic student records database in order to respond to your request and to release the records requested above. Personal information will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the collection, please contact the school from which the request was directed.