



# Kenneth D. Taylor

## School Digital Citizenship Plan 2025-2026

### Relevant contextual information about your school and School Development Plan:

- We are a Kindergarten to grade 4 school with 2 EES classes with a diverse population
- Our School Development Plan focuses on improving literacy skills with a direct focus on writing

### Relevant evidence and data that informs your Digital Citizenship Plan:

- Digital Citizenship and admirable use policy is reviewed with our students every year
- As early learners, students are new to using digital tools for learning
- Teachers thoughtfully and purposefully create lessons to improve students' ability to write effectively

School Digital Citizenship Plan						Progress		
Long Term Goal (e.g. spanning 8-10 months)	Competency (may be chosen from the CBE DC Competencies)	Short Term Goals (in support of the long term goal)	Outcomes	Activities & Resources	Measures	November	January	June
Long term goal #1 All students by end of grade 1 will have their own unique password and know how to appropriately log on and log off of school technology.	Safe: I know how to protect my personal information online	Short term goal 1 Students will be able to appropriately handle (including carrying, cleaning their workspace of items, cleaning hands, etc.) and be able to sign in and log off of devices after each use.	All students will be able to carry a laptop to their desk with the lid closed and against their chest when getting a laptop and putting it away.	Teacher Modelling	Fewer damaged devices and all students will be able to appropriately handle, log in and log off Macbooks and Chromebooks.			
		Short term goal 2 All students will understand the characteristics of a strong password and the	Students will create an age-appropriate unique password to access the	Review resources on digital citizenship in-site pages	All students in Grades 1-4 will have a unique and secure password to access CBE			

		importance of having one.	CBE network / technology	Targeted lessons creating strong passwords  Support from the Teaching and Learning with technology team as needed	network / technology.			
Long term goal #2 Learners will develop skills using digital tools to support and enhance learning, they will leverage digital tools to learn, express their creativity and collaborate with others.	Involved: I leverage digital tools to learn, express my creativity and collaborate with others	Short term goal 1 Students will use various Google Classroom for Education tools, and other tools to support and enhance their learning across the subjects.	Students will understand how to log in to digital tools. Students will make decisions on which tools suit their learning needs in different contexts for example, immersive reader or google translate.	Teachers will familiarize themselves with the online tools available to students.  Teachers will design tasks that incorporate the use of digital tools	There will be an increase in student use of online tools to demonstrate learning.  There will be an increase in student advocacy and independence when using digital tools in the classroom.	Students in grades two through four have accessed at least one of our digital tools to enhance learning.		
		Short term goal 2 Students will use various speech-to-text or text-to-speech tools to support and enhance their learning.	Students will understand how speech-to-text or text-to-speech tools support their writing and vocabulary development and when to use them.	Teachers will review resources on Insite and in the Software Asset Management catalogue  Teachers will review online video tutorials, user guides, or information on	There will be an increase in student use of speech-to-text and text-to-speech tools to support learning.  There will be increased comprehension of digital texts	Teachers have been provided with instructions for adding the chrome extension to student profiles as needed		

				how to use various tools.	through use of various tools			
--	--	--	--	---------------------------	------------------------------	--	--	--

**Next Steps & Focuses for the Coming School Year**

- Source additional tools that would further enhance the learning opportunities for students.

